

仁濟醫院董之英紀念中學
2024/2025 中一自行分配學位申請表
Yan Chai Hospital Tung Chi Ying Memorial Secondary School
Application for S.1 Discretionary Place of 2024/2025

中文姓名 Name in Chinese		英文姓名 Name in English		<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>近 照 Recent Photo</p> </div>
身份證/其他身份證 明文件號碼 HKID Card No.		出生地點 Place of Birth		
年齡 Age		籍貫 Nationality		
性別 Sex		出生日期 Date of Birth	____年(Y) ____月(M) ____日(D)	
電話 Contact No.	(1)		(2)	
住址 Residential Address				

目前就讀學校 (School at present)			班別 (Class)		Year	
			學生編號 (STRN)			
學業成績 Academic Performance and Conduct	中文 Chinese (Full mark is 100)	英文 English (Full mark is 100)	數學 Mathematics (Full mark is 100)	操行 Conduct	備註	
五年級上學期 P.5 1 st term						
五年級下學期 P.5 2 nd term						
六年級上學期 P.6 1 st term						

學業以外的活動表現 Awards and achievements in Primary 4 to Primary 6 (if any) :

- 1.
- 2.
- 3.

在本校就讀的親屬資料 Relatives/siblings at our school	姓名 Name :	班別 Class :	與申請學生的關係 : Relationship:
	姓名 Name :	班別 Class :	與申請學生的關係 : Relationship:

家長/監護人姓名 Parents/guardian name : _____ 職業 Occupation : _____

與學生關係 Relationship : _____ 家居電話號碼 Home phone number : _____

手機號碼 Mobile number : _____ 日期 Date: _____

Application Procedure

1. Complete this application form. Parents can get the form either in person during the office hours: 8:30a.m.-5:00p.m. (Monday to Friday) and 08:30 a.m.-12:00 p.m. (Saturday) or by downloading the form from the school website <https://www.ychtcy.edu.hk/>.
2. The completed application form together with the required documents, must be submitted to our school **by hand (Address: 210 Ma On Shan Road, Shatin, New Territories)** between 2nd January 2024 and 16th January 2024. The required documents include:

1) Application Form for Secondary One Discretionary Place (EDB's Copy (in blue), School's Copy (in green) and Parents' Copy (in red) with all three parts intact , which carry the same School Name, School Code and Application Number.
2) ID card or other identification documents.
3) Primary 5 (whole year) and Primary 6 (term 1) report card and outstanding achievement certificates(if any)
4) Enclosed a self-addressed envelope for the school to return the Parent's Copy bearing the school chop, school name and school code to parents by post for retention and record.

3. For parents registered as SSPA e-Platform users and bound the account with "iAM Smart+", apart from the paper Application Form, may submit DP application via the SSPA e-Platform.
4. Applicants will be invited for an interview tentatively scheduled between 26th February 2024 and 15^h March 2024. Successful applicants for S1 Discretionary Place will be notified on 27th March 2024 by phone and by post.
5. For further enquiries, please contact the school office during office hours (8:30a.m.-5:00p.m. Monday to Friday) at 2640 9822.



school website

1. Number of Discretionary Places: 30
2. The School code: 485
3. Admission criteria and weighting:

	<u>weighting</u>
(a) Conduct	30%
(b) Academic Performance	30%
(c) Interview Performance / Attitude / Appearance)	20%
(d) Extracurricular Activities / Extra Academic Activities / Awards	15%
(e) Sibling studying in this school	5%
4. Interview Details:
 - (a) Dates: between 26th February 2024 (Monday) and 15th March 2024 (Friday)
 - (b) Individual face to face (no written examination) All applicants will be invited for an interview scheduled between 26th February 2024 and 15th March 2024 and will be notified by phone.
 - (c) Holistic Development and Learning, including extra-curricular activities and academic results
 - (i) Communication skills
 - (ii) Etiquette
 - (iii) Holistic Development and Learning, including: extra-curricular activities and other learning achievement
 - (iv) Parents / Guardian support
 - (e) When submitting the application form or during interview, need to present the documents are necessary:
 - (i) Primary 5 (whole year) and Primary 6 (term 1) report card
 - (ii) Three applicant's photos
 - (iii) Outstanding achievement certificates (if any)
 - (iv) Recommendation letter(s) from primary schools is not needed.
5. Dates to submit application: **2nd January, 2024 (Tuesday) – 16th January 2024 (Tuesday), both dates inclusive.**
6. The Application Form for S1 Discretionary Place and the completed school application form must be submitted to our **school by hand** (in person or the authorized persons) between 2nd January, 2024 (Tuesday) – 16th January 2024 (Tuesday), both dates inclusive. (8:30a.m. – 5:00p.m. from Monday to Friday, 9:00a.m. – 12:00p.m. on Saturday). The required documents are as follows:
 - (i) **The Application Forms for Secondary One Discretionary Place (EDB's Copy (in blue), School's Copy (in green) and Parents' Copy (in red) with all three parts intact)**
 - (ii) **The completed School Application form for S.1 Discretionary Place of 2024/2025**
 - (iii) **A copy of the student's identity document, Primary 5 and Primary 6 examination reports**
 - (iv) **Student's achievement (a copy of certificates if any) should be sent to school for verification**
 - (v) **Enclosed ONE self-addressed envelope for the school to return the Parent's Copy bearing the school chop, school name and school code to parents for retention and record**

For parents registered as SSPA e-Platform users and bound the account with "iAM Smart+", apart from the paper Application Form, may submit DP application via the SSPA e-Platform.

7. Office hours: 8:30a.m. – 5:00p.m. from Monday to Friday 9:00a.m. – 12:00p.m. on Saturday
8. Successful applicants for S1 Discretionary Place will be notified on **27th March 2024** by phone and by post.
9. All applicants' information and materials are confidential and only used for S.1 Discretionary Place of Application. All the materials will be destroyed after the application is completed.